

With reference to Contracts Circular No 27/2014

the Financial Offer should read as follows:

FINANCIAL OFFER

Fee for the Provision of Cleaning Services at the *Fondazzjoni Centru Ghall-Kreattivita`* Premises

Advert Number SJC/2014/09:

FINANCIAL BID BREAKDOWN

For contracts on Monday to Sunday basis

Item	Description	No. Of Hours	Rate per hour inclusive of all taxes but excluding VAT (€)	VAT (€)	Rate per hour Inclusive of all taxes & VAT (€)	Total inclusive of VAT (€)
	<u>BILL A – Monday to Saturday</u>	8hrs				
1	Hourly workers' cost (Not less than €6.28 per hour excluding VAT)					
2	Rate per hour for all other expenses to carry out the services as per Terms of Reference including but not limited to materials, administrative charges etc. ^(a)					
	GRAND TOTAL INCLUDING VAT AND ANY OTHER TAXES AS APPLICABLE TO BE CARRIED FORWARD TO SUMMARY SHEET					(a)

Item	Description	No. Of Hours	Rate per hour inclusive of all taxes but excluding VAT (€)	VAT (€)	Rate per hour Inclusive of all taxes & VAT (€)	Total inclusive of VAT (€)	
	<u>BILL B – Sundays & Public/National Holidays</u>	8hrs					
1	Hourly workers' cost for Saturdays & Public Holidays (This rate should reflect the proportionality afforded by relevant Employment Legislation regarding work carried out on Public Holidays)						
2	Rate per hour for all other expenses to carry out the services as per Terms of Reference including but not limited to materials, administrative charges etc. ^(a)						
	GRAND TOTAL INCLUDING VAT AND ANY OTHER TAXES AS APPLICABLE TO BE CARRIED FORWARD TO SUMMARY SHEET						(b)

Notes:

- (a) Tenderers are reminded that the Contracting Authority is entitled to reject any offer which is considered to be abnormally low according to Regulation 29 (1)(2) & (3) of LN296/2010.
- (b) To be carried forward to Summary Sheet.

SUMMARY SHEET

Item	Total carried forward €
BILL A – Monday to Saturday	
BILL B – Sundays, Public and National Holidays	
GRAND TOTAL INCLUDING VAT AND ANY OTHER TAXES AS APPLICABLE TO BE CARRIED FORWARD TO TENDER RESPONSE FORMAT	

Tel/Mobile No: _____ **Fax No:** _____

VAT Registration No: _____

Police/Trading Licence No: _____ **Valid up to:** _____

I/We declare that the above information is correct.

Signature: **Name:**

I.D. No: **Date:**